

## When you strengthen your skills, you strengthen your business!

Attend a CEDF workshop that will provide you with information you need, in basic terms, and in a comfortable setting with a group of small business owners just like you.

❖ No need to have previous education or training in accounting or finance. ❖

### Understanding Business Finances to Maximize Your Profit

Learn how to keep the necessary records for your small business and how to set up functional record keeping systems. This workshop will include a discussion on understanding financial statements, making income projections, and different accounting methods that work best for your business. (3-session class)

<b>Fall 2009</b>	<b>September 23, 28, 30</b>
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Classes are held, 6:30 – 9:00 PM

**Cost:** \$20 current CEDF clients or Danbury Chamber Members ♦ \$35 all other CT small business owners

### Tax Related Issues for the Successful Small Business

Every business owner needs to know the tax issues that are associated with owning a small business in Connecticut. Learn about the different kinds of taxes affecting your business and about your filing responsibilities and deadlines. Do You have questions about payroll tax, sales tax, and personal property tax? Our instructors are certified CPAs that will help you understand your reporting and compliance responsibilities. (2-session class)

<b>Fall 2009</b>	<b>October 26, 28</b>
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Classes are held, 6:30 – 9:00 PM

**Cost:** \$15 current CEDF clients or Danbury Chamber Members ♦ \$25 all other CT small business owners

#### ***Danbury Chamber of Commerce***

*39 West Street*

*Instructor: Tom McGoldrick, CPA*

CEDF workshops available at other locations throughout the state including Milford, East Hartford, Bridgeport, Meriden, Stamford and Norwich/Mystic.

Call CEDF for further information or visit our website: [www.cedf.com](http://www.cedf.com) for complete listing of scheduled workshops or to register online.

***Seating is limited to twenty attendees. Early registration is required!***

*Registration and payment must be received one week prior to the start of the first class session.*



Training workshops sponsored by CEDF in cooperation with Community Accounting Aid & Services, Union Savings Bank of Danbury, Webster Bank and Citizens Bank.

I am registering for the following workshop in Danbury:     Business Finances (spring 2009)     Tax Related Issues (spring 2009)  
Payment enclosed \$ \_\_\_\_\_  
Name \_\_\_\_\_ Business Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_  
Email \_\_\_\_\_ # Years in Business \_\_\_\_\_  
Please check one:     current CEDF Client     Danbury Chamber Member     other CT small business  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Register online at [www.cedf.com](http://www.cedf.com) or return this registration form with payment to: CEDF, 965 East Main Street, Meriden, CT 06450